



VILLAGE OF CHAMPION
January 16, 2017 Regular Council Meeting
MINUTES

The Village of Champion Regular Council Meeting was held in the Champion Council Chambers on Monday, December 5, 2016, commencing at 7:00 p.m.

In attendance were: Mayor James F. Smith, ~~Deputy Mayor Trevor Wagenvoort~~, Councillor Aaron Matlock, Councillor Colton Povey, Councillor Dick Ellis, and CAO Patrick Bergen.

Regrets: ~~None~~ Deputy Mayor Trevor Wagenvoort

	<u>CALLLED TO ORDER</u>	Mayor James F. Smith called the Meeting to order at 7:00 PM	
	<u>ADDITIONS TO THE AGENDA</u>	None.	
2017-001	<u>ADOPTION OF AGENDA</u>	MOVED by Councillor Matlock to adopt the Agenda.	Carried.
2017-002	<u>ADPOTION OF THE MINUTES</u>	4.1 MOVED by Councillor Povey to adopt the Minutes of the December 5, 2016 Regular Meeting of Council.	Carried.
	<u>DELEGATIONS</u>	None.	
	<u>CAO REPORTS</u>	6.1 Financial Report: CAO P. Bergen circulated and reviewed the financial reports. 6.2 CAO Report: CAO P. Bergen reviewed his Report with Council and answered questions.	
2017-003		MOVED by Councillor Matlock to accept the reports as presented.	Carried.
	<u>COUNCIL REPORTS</u>	7.1 Attended a Cemetery Maintenance Committee meeting. 7.2 No Report. 7.3 No Report. 7.4 No Report. 7.5 No Report.	Carried.

ITEMS FOR ACTION

2017-004	8.1 There was discussion to confirm that the proposed Triquest work would provide remote access and tracking of the water plant function. Additionally, confirmation was given that there are 2 physical and 1 digital copy of the water plant drawings.
	MOVED by Councillor Ellis that Council approve applying for an MSI Capital Grant to complete the quoted PLC replacement work not to exceed \$15,655 plus GST additionally, That Council also approve from operational funds \$7,895 plus GST for Triquest work that had been budgeted to be completed in 2016 but has been completed in 2017.
	Carried.
2017-005	8.2 MOVED by Councillor Povey That Council approve the CAO to be a signing authority on the ATB account as well as hold a credit card on behalf of the Village of Champion
	Carried.
2017-006	8.3 Council discussed the upcoming required efforts per the new MGA of; a new Municipal Development Plan, an Intermunicipal Development Plan, an Intermunicipal Collaboration Framework as well as the required 10 year Capital Plan from the Viability Review.
2017-007	MOVED by Councilor Matlock that the proposal to hire a planning consultant to assist with long range planning be raised at the first Council meeting after the 2017 Municipal Election.
	Carried.
2017-008	8.4 Council reviewed the proposed ACP grant proposal by Milo and Arrowwood to hire a consultant to assist with the development of Municipal Development plans.
	MOVED by Councilor Povey; be it resolved that we authorize the Village of Champion to participate in an application for the Multi-Municipal Development Plan Project, submitted by the Village of Arrowwood under the Inter-Municipal Collaboration component of the Alberta Community Partnership, further That the Village of Champion, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.
	Carried.

2017-009

8.5 Council was provided a list of outdated or no longer applicable policies.

MOVED by Councilor Ellis That Council rescind the below list of policies based on the provided reasons.

2001-01 – Budget Control Expenditures – this is already covered in the MGA

2001-02 – Policy for Budget Control Requests – this would remove the ability of Council to approve any changes to the budget during the year.

2001-04 – Complaints – this policy is too prescriptive as complaints should be handled a variety of ways depending on seriousness and type of complaint.

2001-06 – Declaration of Emergencies – this should be covered off in bylaw 2014-02 Municipal Emergency Management Bylaw.

2001-10 – Fire Department Personnel – Oversight for the fire department is now with Vulcan County and should be covered off under their agreement.

2001-13 – Riding and Roping Club – mowing this land should be part of the normal process.

2001-14 – Purchase of Flags – the purchase of flags for the fire hall should be administered by the fire department and Vulcan County.

2001-15 – Sewer Service Lines Charges Digging up of Replacement – this should be covered off by the 2015-0 Utility Services Bylaw.

2001-16 – This talks about the Village Foreman having the ability to hire with the approval of 2 Councillors. This policy is not needed.

2001-17 – Village Pins – This is just common sense and does not need to be covered off in a policy.

2001-18 – Water Shut Off Requests - this should be covered off by the 2015-0 Utility Services Bylaw.

2001-19 – Work To Be Done for the Fire Department – this is outdated and obvious.

2002-01 – Donation Policy – this policy is too rigid. For example, we donate to the library.

2002-02 – Fire Department – Village Foreman – the water plant has changed since this policy was written.

2002-03 – Hepatitis Shots – there does not appear to be a need to require hepatitis shots to work for the municipality.

2002-06 – Village Sign Age – this is covered off in the Land Use Bylaw.

2002-07 – Water Meter Repairs and Replacements - this should be covered off by the 2015-0 Utility Services Bylaw.

2002-08 – Water Key for Bulk Purchasing – We no longer sell bulk water.

2003-01 – Key Policy - maintaining keys should be monitored by the CAO and not Council.

2007-01 – Utility Accounts Past Due - this should be covered off by the 2015-0 Utility Services Bylaw.

2007-08 – Digging Policy – this is too prescriptive and does not cover off all possibilities.

2008-01 – Auditor Policy – this policy is common sense and part of a normal audit process.

2008-03 – Outside Water Policy – this policy is outdated.

2009-01 – Snow Removal Policy – this policy has been replaced with policy 2013-06.

2012-01 – Council I Pad Policy – we no longer own I Pads and there is a computer policy.

2013-13 – Community Park – this policy has been replaced by 2013-05. .

Carried.

2017-010

8.6 **MOVED** by Councilor Povey that the Village of Champion purchase the mower from the Cemetery Maintenance Association for \$1,500.

Carried.

ITEMS FOR DISCUSSION

9.1 Council discussed having a Roto Rooter available in the municipality for citizens to borrow or rent if need be. CAO Patrick Bergen will investigate some options and bring it to a future Council meeting.

9.2 Council was provided and reviewed a proposed Public Works Standards written by the Public Works Supervisor. Council agreed with the format and encourages the same kind of detailing on other public works areas.

INFORMATION ITEMS

10.1 Council reviewed the Oldman Watershed Council upcoming events.

10.2 Council was advised of an upcoming Municipal Law Seminar.

10.3 Council was provided the AEMA Nov-Dec South Region Newsletter for review.

2017-011 Moved by Councillor Povey to accept the Items for Discussion and Information Items as information. Carried.

2017-012 IN-CAMERA Moved by Councillor Matlock to move in camera at 8:14pm Carried.

2017-013 Moved by Mayor James F. Smith to move out of camera at 8:48pm Carried.

LAID ON THE TABLE 12.1 2016-2020 Community Peace Officer Agreement

NEXT REGULAR COUNCIL MEETING 13.1 Regular Meeting, February 6, 2017 at 7:00 PM

ADJOURNMENT 14.1 Mayor James F. Smith adjourned the meeting at 8:50 PM



James F. Smith
Mayor



Patrick Bergen
Chief Administrative Officer

