



**VILLAGE OF CHAMPION**  
**March 7, 2016 Regular Council Meeting**  
**MINUTES**

*The Village of Champion Regular Council Meeting was held in the Champion Council Chambers on Thursday, March 7, 2016, commencing at 7:00 p.m.*

*In attendance were: Mayor Jamie Smith, Deputy Mayor Trevor Wagenvoort, Councillor Aaron Matlock, Councillor Coltan Povey, Councillor Dick Ellis, and CAO Brady Schnell.*  
*Regrets: none.*

	<u><b>CALLED TO ORDER</b></u>	Mayor Jamie Smith called the meeting to order at 7:02 PM
	<u><b>ADDITIONS TO THE AGENDA</b></u>	8.9 Add Communities in Bloom Registration 8.10 Add 105 <sup>th</sup> Celebration – Request for funding
2016-035	<u><b>ADOPTION OF AGENDA</b></u>	<b>MOVED</b> by Councillor Wagenvoort to adopt the Agenda for the March 7, 2016 Regular Council Meeting, as amended.  Carried.
2016-036	<u><b>ADPOTION OF THE MINUTES</b></u>	<b>MOVED</b> by Councillor Povey to adopt the Minutes of the February 22, 2015 Council Budget Meeting as presented.  Carried.
	<u><b>DELEGATION</b></u>	None.
	<u><b>CAO REPORT</b></u>	6.1 Financial Report February payroll, cheque run, online payment, automatic withdrawal reports, and a monthly detailed trial balance were provided for Council’s review and consideration.  CAO B. Schnell provided a written financial report which included the following: <ul style="list-style-type: none"> <li>• Updates to the Utility Billing Module; correcting coding</li> <li>• Adjusting entries for 2015 general Ledger</li> <li>• Final 2015 remittances’; Local Authorities Pension Plan, Canada Revenue Agency, Workers Compensation Board.</li> <li>• MSI Capital Grants; 2014 SFE submitted and accepted</li> <li>• AMSC Insurance; performing a full review of policies.</li> <li>• Progress on 2016 Operating &amp; Capital Budget</li> </ul>

CAO B. Schnell provided a written report and highlighted the following:

- Municipal Feasibility Study; Infrastructure Audit grant application submitted.
- Information Tech; Utilizing shared staff, improving access and security – ongoing.
- Emergency Planning; Regional meeting & assessment, completing the Community Emergency Mgt. Plan.
- TD Green Streets Grant Application results; not selected.
- Development; Industrial Lot, Fire Hall, and Demolition
- Community Services; Communities in Bloom, 105<sup>th</sup> Anniversary Committee, the future of Gas Plus site.
- Advertising & Professional Development; Champion embroidered Staff & Council shirts ordered locally.

2016-037

**MOVED** by Councillor Matlock to accept the Reports as presented. Carried.

**COUNCIL REPORTS**

- 7.1 Nothing at this time.
- 7.2 Nothing at this time.
- 7.3 Nothing at this time.
- 7.4 Nothing at this time.
- 7.5 Nothing at this time.

**ITEMS FOR ACTION**

2016-038

- 8.1 Grant Application, Summer Temporary Employment Program

**MOVED** by Councillor Ellis to authorize the Village of Champion to participate in an application for summer student wage subsidy, submitted by the Village of Champion under the Ministry of Labour's Summer Temporary Employment Program, and further; that the Village of Champion, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried.

**ITEMS FOR ACTION**  
**continued**

- 8.2 2015 Operating & Capital Budget

CAO B. Schnell outlined his progress on reviewing the 2015 General Ledger, and Operating Budget. Also under review and development is the 2016 Operating & Capital Budget. Major expenses have all been accounted for and forecasted. Capital Budgeting requires more consideration.

TABLED

		<p>8.3 2016 Tax Rate Bylaw TABLED</p>
		<p>8.4 2015-004 Utility Rate Bylaw TABLED</p>
<p>2016-039</p>		<p>8.5 Heritage Management Plan</p> <p>Discussion regarding the plan, the committee and the work involved took place. This is not the first time the Council has discussed this matter, CAO B. Schnell brought new information to the discussion.</p> <p><b>MOVED</b> by Councillor Ellis to ratify the 2014 Vulcan County Heritage Management Plan and to commit to adopt the recommendations, procedures, and forms included therein; effective immediately.</p> <p style="text-align: right;">Carried.</p>
<p>2015-040</p>		<p>8.6 Bylaw 2016-005 Heritage Advisory Board Committee</p> <p><b>MOVED</b> by Councillor Wagenvoort to approve first reading to Bylaw 2016-005; Heritage Advisory Board Committee Bylaw, as presented.</p> <p style="text-align: right;">Carried.</p>
<p>2015-041</p>		<p><b>MOVED</b> by Councillor Ellis to approve second reading to Bylaw 2016-005; Heritage Advisory Board Committee Bylaw, as presented.</p> <p style="text-align: right;">Carried.</p>
<p>2015-042</p>		<p><b>MOVED</b> by Councillor Povey to give unanimous consent to have third and final reading to Bylaw 2016-005; Heritage Advisory Board Committee Bylaw.</p> <p style="text-align: right;">Carried.</p>
<p>2015-043</p>		<p><b>MOVED</b> by Councilor Wagenvoort to approve third and final reading to Bylaw 2016-005; Heritage Advisory Board Committee Bylaw.</p> <p style="text-align: right;">Carried.</p>

**ITEMS FOR ACTION**

**Continued...**

2015-044

8.7 Wi-fibre offer to supply public internet access at pool

**MOVED** by Councillor Wagenvoort to approve and allow for the provision of free internet service at the newly constructed Pool and Arena Change rooms by Wi-fibre; including free Wi-Fi service for patrons of the facility, and understanding this requires the installation of wiring and hardware on site by Wi-fibre, also free of charge.

Carried.

2015-045

8.8 Vulcan County' Driveway Maintenance Agreement; renewal

**MOVED** by Councillor Povey to approve the renewal of the Driveway Maintenance Agreement with Vulcan County, retroactive to December 3, 2015, and for a term of (2) two years, as presented.

Carried.

2015-046

8.9 Communities in Bloom (CIB) Registration

**MOVED** by Councillor Ellis to support the Champion Communities in Bloom Volunteers in their efforts to participate in the competitive category for CIB 2016.

Carried.

8.10 105<sup>th</sup> Celebration Committee – Request for funding

Council discussed the request and was in agreement that a contribution should be made by the Village. It was decided to wait until the second meeting of the committee so the representatives could identify the most appropriate way to contribute.

TABLED

**ITEMS FOR DISCUSSION**

None.

**INFORMATION  
ITEMS**

- 10.1 Local Authorities Pension Plan, 2015 closure
- 10.2 Municipal Emergency Plan Review, AB Emergency Mgt.
- 10.3 Workers Compensation Board, 2015 Annual Return
- 10.4 Vulcan County, Notice of development (DP 10-2016)
- 10.5 Provincial Grant, MSI Capital, 2014 SFE & Current Balance
- 10.6 Canada Revenue Agency, 2015 T-4 Statement Summary

2015-047

**MOVED** by Councillor Povey to accept the information items as presented.

Carried.

**IN-CAMERA**

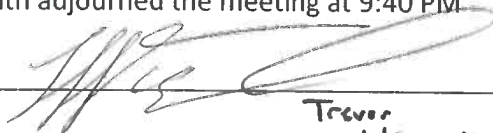

None.

**NEXT REGULAR  
COUNCIL MEETING**

Regular Meeting, March 21, 2016 at 7:00 PM

**ADJOURNMENT**

Mayor Smith adjourned the meeting at 9:40 PM

  
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Trevor Weyenvoort  
  
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Jamie Smith  
Mayor  
Deputy Mayor

Brady Schnell, CAO, & Recording Secretary

BS.

