



VILLAGE OF CHAMPION
February 22, 2016 Regular Council Meeting
MINUTES

The Village of Champion Regular Council Meeting was held in the Champion Council Chambers on Thursday, February 22, 2016, commencing at 7:00 p.m.

In attendance were: Mayor Jamie Smith, Councillor Aaron Matlock Councillor Coltan Povey, Councillor Dick Ellis, and CAO Brady Schnell.

Regrets: Deputy Mayor Trevor Wagenvoort

Table with 2 columns: Item Number/Section and Description. Rows include: CALLED TO ORDER (Mayor Jamie Smith called the meeting to order at 7:01 PM), ADDITIONS TO THE AGENDA (8.5 Addition - Alberta Emergency Alert Designated User, 9.5 Addition - Tangible Capital Asset Policy Discussion, 4.0 Amended the date to reflect the minutes presented, 9.4 Amended the duplicate item number), ADOPTION OF AGENDA (2016-028 MOVED by Councillor Matlock to adopt the Agenda for the February 22, 2016 Regular Council Meeting, as amended. Carried.), ADPOTION OF THE MINUTES (2016-029 Amended to indicate Councillor Ellis' absence due to illness. Amended to date correction. MOVED by Councillor Povey to adopt the Minutes of the February 4, 2015 Council Budget Meeting as amended. Carried.), and DELEGATION (Amanda Stapleton, Safety & Emergency Coordinator with Vulcan County. Stapleton discussed her new role with the County and the municipal partners, including Champion. She is employed under a shared service agreement which identifies her as the Director of Emergency Management for all participants. Details included discussion on: Comprehensive Emergency Management Plans, Education, Training, and Workshops, Safe Community Alert Network (SCANS), Alberta Emergency Alert Designation).

CAO REPORT

CAO B. Schnell provided a verbal report and highlighted the following:

- Balancing tax, utility, cash receipts, a/p, and a/r WinFin modules
- LAPP and CRA adjustments for 2015
- ACP Municipal Restructuring Grant Application
- IT hand-off meeting with K. Losey and M. Nepal
- Gas-plus meeting with VBDS, Champion Grocery, and CIB
- Emergency Planning meeting, Bill Seymour, Field Officer
- 105th Anniversary Committee meeting
- Capital project planning – industrial lot in Champion and new County Fire Hall
- Viability Review by Municipal Affairs
- Legal matters relating to development
- Public Works update, including pool facility construction

2016-030

MOVED by Councillor Matlock to accept the Reports as presented.
Carried.

COUNCIL REPORTS

- 7.1 Nothing at this time
- 7.2 Councillor Povey attended the recent VBDS meeting in which Budget discussions continued.
- 7.3 Councillor Ellis was unable to make the last Marquis meeting, and the last regular Council meeting due to illness. The Waste Commission meeting conflicted with tonight's Council meeting.
- 7.4 Regrets.
- 7.5 Nothing at this time.

2016-031

MOVED by Councillor Matlock to accept the Council Reports as presented.
Carried.

ITEMS FOR ACTION

2016-032

8.1 Grant Application, ACP – Municipal Restructuring Program
MOVED by Councillor Matlock to authorize the Village of Champion to participate in an application for the Infrastructure Audit, submitted by the Village of Champion under the Municipal Restructuring component of the Alberta Community Partnership, and further;
that the Village of Champion, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.
Carried.

ITEMS FOR ACTION

continued

8.2 Smart Towns Proposal

CAO B. Schnell reported that he did further research on the proposal and what it entailed. Discussion took place and ultimately Council decided it was not a suitable project for us at this time.

8.3 Utility Service Bylaw

CAO B. Schnell discussed discrepancies between the Utility Service Bylaw Rate Schedule A, and the Utility Module in WinFin. Discussion took place on Waste Commission pick-up fees and requisition for 2016, as well as number of users. It was ultimately decided that more investigation was needed; however there is no intention to change the rate schedule at this time.

8.4 105th Anniversary Celebration

CAO B. Schnell reported on the recent meeting attended, and some questions that arose relating to the event. Councillor Ellis suggested that a Council representative on the committee investigate what would be an appropriate financial contribution from the Village, at the next event committee meeting.

8.5 Alberta Emergency Alert Designated User

MOVED by Councillor Povey to approve the appointment of Amanda Stapleton, Vulcan County Safety and Emergency Coordinator as a designated user of the Alberta Emergency Alert System, for Champion, effective immediately.

Carried.

ITEMS FOR DISCUSSION

9.1 Viability Review, Municipal Affairs

CAO B. Schnell referred to the letter received from the Minister of Municipal Affairs on February 17, 2016. The letter indicates that the recent petition submitted to request the review has been accepted, and a committee will be formed to oversee the process.

9.2 Industrial Lot Project 2016

B. Schnell explained the process underwent in seeking qualified and affordable planning and construction for the installation of

2015-033

**ITEMS FOR
DISCUSSION
Continued**

water and waste-water lines in the Industrial lot, in anticipation for the New Fire Hall and future development. Discussion took place; B. Schnell was directed to continue planning with Shawnee Excavating.

9.3 Municipal Emergency Management Bylaw 2014-002
B. Schnell brought the 2014 bylaw forward for discussion and review.

9.4 Budget 2016
CAO B. Schnell reported on the progress made on the 2016 budget; the 2015 assessment for 2016 taxes has not yet been received, the 2016 allocation for MSI grant programs has not yet been released.
CAO B. Schnell presented an interim 2016 Operating Budget which was based on the previous year's revenues and expenses.

2016-034

MOVED by Councillor Ellis to approve the interim 2016 Operating Budget as presented.

Carried.

9.5 Tangible Capital Asset Policy
CAO B. Schnell presented Vulcan County's TCA Policy for review and consideration.

**INFORMATION
ITEMS**

10.1 Notice of Pre-Trial, Civil Action Number: P1502601788

IN-CAMERA


None.

**NEXT REGULAR
COUNCIL MEETING**


Regular Meeting, March 7, 2016 at 7:00 PM

ADJOURNMENT

Mayor Smith adjourned the meeting at 9:05 PM



Jamie Smith
Mayor



Brady Schnell, CAO, & Recording Secretary

