



**VILLAGE OF CHAMPION**  
**February 1, 2016 Regular Council Meeting**  
**MINUTES**

*The Village of Champion Regular Council Meeting was held in the Champion Council Chambers on Monday, February 1, 2016, commencing at 7:00 p.m.*

*In attendance were: Mayor Jamie Smith, Deputy Mayor Trevor Wagenvoort, Councillor Aaron Matlock Councillor Coltan Povey, and CAO Brady Schnell.*

*Regrets: Councillor Dick Ellis,*

	<b><u>CALLED TO ORDER</u></b>	Mayor Jamie Smith called the meeting to order at 7:00PM
	<b><u>ADDITIONS TO THE AGENDA</u></b>	9.3.2 Smart Town; comparable measures for municipalities.
2016-001	<b><u>ADOPTION OF AGENDA</u></b>	<b>MOVED</b> by Councillor Matlock to adopt the Agenda for the February 1, 2016 Regular Council Meeting, as amended.  Carried.
2016-002	<b><u>ADPOTION OF THE MINUTES</u></b>	<b>MOVED</b> by Councillor Povey to adopt the Minutes of the December 7, 2015 Regular Council Meeting as presented.  Carried.
	<b><u>DELEGATION</u></b>	<p>5.1 Mrs. C. Jean Jordan, local resident;  Along with a letter that was sent to CAO B. Schnell and Council, Mrs. Jordan explained that she would like to go on record as commending Champion Council and staff for a job well done over the past 2 years. She explained how upsetting the recent Petition to call for a Viability Review of the Village has been, and voiced her desire to remain as a Village. Mrs. Jordan feels the community has a lot to offer, and also submitted a list of more than 30 “haves” that make Champion a great place to live.</p> <p>The Mayor, Councilors, and CAO expressed their thanks for Mrs. Jordan`s letter, her feedback, and her time. The Mayor pointed out that it is rare to have guests at a Council meeting, anyone is welcome to join, and expressed regret that those who initiated the petition did not approach Council first.</p> <p>5.2 Marilyn Wolfe, Communities in Bloom;  Mrs. Wolfe provided a written report highlighting the 2015 Communities in Bloom (CiB) successes, and identifying the 2016</p>

planned projects and requests. Mrs. Wolfe applauded the Village Council and Staff on recent efforts, and explained that the last 2 years has seen a huge improvement in terms of communication, and participation from the Village Council and staff. CiB is grateful for the support shown by so many; especially noted was the Ellis` contribution of a watering truck in 2015.

Champion`s 105th Anniversary Celebration is planned for July 1, 2, 3, 2016. The Mayor and CAO noted their desire to be involved in the planning and execution of the Celebration. The Village Staff hope to host an event of their own to complement the various activities of the weekend.

## CAO REPORT

### 6.1 Financial Report

January payroll, cheque run, online payment, automatic withdrawal reports, and a monthly trial balance were provided for Council`s review and consideration.

CAO B. Schnell provided a written financial report which included the following:

- 2016 year opened, 2015 modules updated and transferred
- KMPG on-site Jan 25-29<sup>th</sup> for 2015 audit
- 4<sup>th</sup> Quarter GST filed for 2015
- 2015 bank reconciliation complete
- CRA payroll audit January 13<sup>th</sup>; Champion is in compliance.
- Grant work continues

CAO B. Schnell provided a written operations report which included the following:

- Municipal feasibility study and petition
- Information technology and website construction
- Emergency planning meetings and training
- Regional grant opportunities; ACP
- Development; pool change rooms, mobile home lot, new fire hall, and industrial lot development.
- Travers water license
- Community services; CiB, grants, and 105<sup>th</sup> anniversary
- Gas Plus station in Champion
- Public Works update

6.3 Public Works Supervisor F. Reis submitted a written report for January 2016 as well as a 2015 year in review document.

2016-003

**MOVED** by Councillor Wagenvoort to accept the Reports as presented. Carried.

**COUNCIL REPORTS**

7.1 Matlock reported on attendance at the recent Twin Valley Regional Water Commission Board meeting; water rates will remain the same for 2016, business plan update in progress, lots of clean-up going on in the office with new management.

7.2 Wagenvoort reported the recent Waste Commission meeting was cancelled, and he was unable to attend the Library Board meeting due to a family emergency.

7.3 Ellis; regrets.

7.4 Povey reported on attendance at the recent Vulcan Business Development Society Board meeting; budget was discussed with the Vulcan and Vulcan County; Povey also attended the recent Community Hall Board meeting.

7.5 Mayor Smith noted his attendance at the TVRWC and had nothing to add to Councillor Matlock's report. The Mayor also attended the recent Community Hall Board meeting; a casino fundraiser night is scheduled in Lethbridge, April 16<sup>th</sup> & 17<sup>th</sup>.

2016-004

**MOVED** by Councillor Matlock to accept the Council Reports as presented.

Carried.

**ITEMS FOR ACTION**

8.1 Agreement of Purchase & Sale of Water Entitlement.

2016-005

**MOVED** by Councillor Povey to approve the Agreement of Purchase and Sale of Water Entitlement between Cypress County and the Village of Champion, as presented.

Carried.

8.2.1 Municipal Borrowing Bylaw for 2016 Business MasterCard(s), Required by the Municipal Government Act and ATB.

2016-006

**MOVED** by Councillor Matlock to approve first reading to Bylaw 2016-001; Municipal Borrowing Bylaw as presented.

Carried.

2016-007 **ITEMS FOR ACTION**  
**continued**

**MOVED** by Councillor Povey to approve second reading to Bylaw 2016-001; Municipal Borrowing Bylaw

Carried.

2016-008

**MOVED** by Councillor Wagenvoort to give unanimous consent to have third and final reading to Bylaw 2016-001; Municipal Borrowing Bylaw.

Carried.

2016-009

**MOVED** by Councillor Matlock to approve third and final reading to Bylaw 2016-001; Municipal Borrowing Bylaw.

Carried.

8.2.2 Municipal Borrowing Bylaw for 2016 operating line of credit, required by the Municipal Government Act and ATB.

2016-010

**MOVED** by Councillor Matlock to approve first reading to Bylaw 2016-002; Municipal Borrowing Bylaw as presented.

Carried.

2016-011

**MOVED** by Councillor Povey to approve second reading to Bylaw 2016-002; Municipal Borrowing Bylaw.

Carried.

2016-012

**MOVED** by Councillor Wagenvoort to give unanimous consent to have third and final reading to Bylaw 2016-002; Municipal Borrowing Bylaw.

Carried.

2016-013

**MOVED** by Councillor Matlock to approve third and final reading to Bylaw 2016-002; Municipal Borrowing Bylaw

Carried.

8.3 Champion Council Meeting Schedule for 2016.

*Councillor Matlock noted that the February 11 budget meeting was rescheduled for February 4, 2016.*

2016-014

**MOVED** by Councillor Povey to approve the 2016 Champion Council Meeting Schedule as amended.

Carried.

8.4 Vulcan District Waste Commission; increase for 2016

*Council would like to know exact number of utility users for 2016. CAO B. Schnell will confirm billing detail with Waste Commission. TABLED*

**ITEMS FOR ACTION:**  
**Continued**

2016-015

- 8.5 Alberta Community Partnerships – Records Management  
*Mayor Smith confirmed that there is no financial obligations forming any part of these grant agreements; CAO B. Schnell indicated staff time and some office resources are the only expected obligations.*

**MOVED** by Councillor Matlock to authorize the Village of Champion to participate in an application for the Records Management Project, submitted by the Village of Champion under the Inter-municipal Collaboration component of the Alberta Community Partnership, and further;  
That the Village of Champion, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried.

2016-016

- 8.6 Alberta Community Partnerships – Inter-municipal Development Plan

**MOVED** by Councillor Wagenvoort to authorize Vulcan County to participate in an application for the Regional Urban Inter-Municipal Development Plans Project, submitted by Vulcan County under the Inter-municipal Collaboration component of the Alberta Community Partnership, and further, that Vulcan County, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried.

2016-017

- 8.7 Alberta Community Partnerships – Emergency Management Implementation

**MOVED** by Councillor Povey to authorize Vulcan County to participate in an application for the Regional Emergency Management Implementation Project, submitted by Vulcan County under the Inter-municipal Collaboration component of the Alberta Community Partnership, and further, that Vulcan County, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Carried.

2016-020	<u>INFORMATION ITEMS</u>	<p>b) Location for new Fire Hall to be constructed by Vulcan County.</p> <p><b>MOVED</b> by Councillor Matlock to designate a lot of approximately 2500 meters<sup>2</sup>, located immediately adjacent to the County lot (Plan 1013800, block 4, lot 1) and immediately adjacent to 1<sup>st</sup> street south, and located within the Champion Industrial Lot (Plan 9310286, block 1), to be gifted to Vulcan County for the sole purpose of the construction of a new Fire Hall for the Village of Champion; the lot to be serviced with water and waste-water utilities by the Village of Champion.</p> <p style="text-align: right;">Carried.</p> <p>c) Estimates for servicing the Industrial Lot and approved Fire Hall location <i>Discussion took place, more information will be obtained.</i></p> <p>10.1 Confirmation of Reporting, RCP 2012 Grant now closed. 10.2 Water Approval 511-02-00 Expiry Notice 10.3 Cost of Living Adjustment; letter to staff January 2016 10.4 Public Works Procedures, Unidirectional Flushing &amp; Hydrant Maintenance</p>
2016-021	<u>IN-CAMERA</u>	<p><b>MOVED</b> by Councillor Wagenvoort to accept the information items as presented.</p> <p style="text-align: right;">Carried.</p>
2016-022	<u>OUT OF IN-CAMERA</u>	<p><b>MOVED</b> by Councillor Povey to move In-Camera at 9:20 PM.</p> <p style="text-align: right;">Carried.</p>
2016-023		<p><b>MOVED</b> by Councillor Povey to move out of In-camera at 9:35 PM.</p> <p style="text-align: right;">Carried.</p>
2016-024		<p><b>MOVED</b> by Councilor Wagenvoort that legal be directed to submit an application to summarily dismiss the claim filed by Nell &amp; Lorraine Jesse against the Village of Champion, as soon as possible.</p> <p style="text-align: right;">Carried.</p>

**NEXT REGULAR  
COUNCIL MEETING**

Closed Budget Meeting, February 4, 2016 at 7:00 PM

Regular Meeting, February 22, 2016 at 7:00 PM

**ADJOURNMENT**

Mayor Smith adjourned the meeting at 9:37 PM

  
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Jamie Smith  
Mayor

  
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Brady Schnell  
CAO, & Recording Secretary